

Faculty Review Requirements and Deadlines

Initial Tenure, Long-term Clinical Contract, Tenure Renewal, Long-term Clinical Contract Renewal, and Reappointment

Type of Review	Department Chair Review	Department Review	Peer Review	Committee Chair Review	Alumni Feedback	Vita	Faith Integration Essay	Self Assessment	Growth Plan	Supporting Documents	Course Evals
Annual Reappointment	Yes***	No	No	No	No	Yes	No	Yes	Yes	No	Yes
Nontenure Continuing Reappointment	Yes***	No	Yes	Yes	No	Yes	Yes	Yes	No	No	Yes
Initial Tenure/Long-term Clinical Contract	Yes***	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Tenure Renewal/Long-term Clinical Contract Renewal	Yes***	No	Yes	Yes	Yes	Yes	No	Yes	Yes	No	Yes

Names submitted by	No	No	Candidate	Candidate	Candidate	No	No	No	No	No	No
Deadline*			April 1	April 1	May 1						

Requirements submitted by	Chair	Chair	Peers	Peers	Alumni	Candidate	Candidate	Candidate	Candidate	Candidate	AcadAffairs
Deadline*	August 1	September 1	June 1	June 1	August 1	August 15	August 15	August 15	August 15	August 15	August 15

Promotion**

Type of Review	Department Chair Review	Department Review	Peer Review	Committee Chair Review	Alumni Feedback	Vita	Faith Integration Essay	Self Assessment	Growth Plan	Supporting Documents	Course Evals
Promotion - Assistant	Yes***	Yes	Yes	Yes	Yes	Yes	No	Yes	No	Yes	Yes
Promotion - Associate	Yes***	Yes	Yes	Yes	Yes	Yes	No	Yes	No	Yes	Yes
Promotion - Full Professor	Yes***	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes

Names submitted by	No	No	Candidate	Candidate	Candidate	No	No	No	No	No	No
Deadline*			September 15	September 15	September 15						

Requirements submitted by	Chair	Chair	Peers	Peers	Alumni	Candidate	Candidate	Candidate	Candidate	Candidate	AcadAffairs
Deadline*	January 15	January 15	January 15	January 15	January 15	January 15	January 15	January 15	January 15	January 15	January 15

* If the deadline falls on a weekend or holiday, the due date is the following Monday.

** Faculty planning to apply for promotion must respond using the "Promotion Intent to Apply" form by August 15.

***If you are the department chair, we will ask a faculty member, who has previously been the chair of your department, to complete the department chair evaluation on your behalf. If this is not applicable, we will ask the most senior faculty member in your department to complete your evaluation.

Corrected "Growth Plan" on 2/8/18 to correspond with Senate Approved Documents from 9/17/14.